

Microsoft Access 2013 Data Simple Sort

This presentation shows a simple data sort in Microsoft Access 2013. The data is NOAA weather data from a variety of reporting stations that was previously imported.

Preuss

3/24/2015

All Access Objects

Search...

Tables

- station_codes_with_header_l...
- Station_ID
- Table1

ICAO Locatic	Block Num	Station Num	Place Name	State	Country Name	WMO Region	Station
AGGH	91	520	Honiara / Hend		Tuvalu	5	09-25
AGGL	91	541	Santa Cruz		Tuvalu	5	10-42
AGGM	91				Tuvalu	5	08-20
ANAU	91				Tuvalu	5	00-32
AYMD	94				New Guinea	5	05-13
AYMO	--				New Guinea	5	02-03
AYPY	94				New Guinea	5	09-26
AYWK	94				New Guinea	5	03-34
BGAM	04				Greenland	6	65-36
BGAS	04				Greenland	6	59-59
BGAT	04				Greenland	6	67-47
BGBW	04				Greenland	6	61-10
BGCO	04	341	Constable Pym		Greenland	6	70-45
BGDB	04	330	Daneborg		Greenland	6	74-18
BGDH	04	320	Danmarkshavn		Greenland	6	76-46
BGEM	04	220	Egedesminde		Greenland	6	68-42
BGFH	04	260	Frederikshaab		Greenland	6	62-00
BGGD	04	261	Groennedal		Greenland	6	61-14
BGGH	04	250	Godthaab / Nu		Greenland	6	64-10
BGHB	04	230	Holsteinsborg		Greenland	6	66-55
BGJH	04	272	Julianehaab		Greenland	6	60-43
BGJN	04	221	Jacobshavn Luf		Greenland	6	69-14
BGKK	04	361	Kulusuk Luftha		Greenland	6	65-35
BGKT	04	340	Qaanaaq		Greenland	6	70-25

The presentation selects the field to sort alphabetically.

The presentation selects the Home tab in Access.

Access Ribbon: Filter, Sort & Filter (Ascending, Descending, Remove Sort), Records (New, Save, Delete), Find, Text Formatting (Font, Paragraph, Styles).

ICAO Locatic	Block Numb	Station Num	Place Name	State	Country Nar	WMO Regio	Stati
AGGH	91	520	Honiara / Henc		Solomon Island		5 09-25
AGGL	91	541	Santa Cruz		Solomon Island		5 10-42
AGGM	91	503	Munda		Solomon Island		5 08-20
ANAU	91	530	Nauru Airport		Nauru		5 00-32
AYMD	94	014	Madang		Papua New Gu		5 05-13
AYMO	--	---	Manus Island/I		Papua New Gu		5 02-03
AYPY	94	035	Moresby		Papua New Gu		5 09-26
AYWK	94	004	Wewak		Papua New Gu		5 03-34
BGAM	04	360	Tasiilaq		Greenland		6 65-36
BGAS	04	285	Angisoq		Greenland		6 59-59
BGAT	04	351	Aputiteeq		Greenland		6 67-47
BGBW	04	270	Narsarsuaq		Greenland		6 61-10
BGCO	04	341	Constable Pynt		Greenland		6 70-45
BGDB	04	330	Daneborg		Greenland		6 74-18
BGDH	04	320	Danmarkshavn		Greenland		6 76-46
BGEM	04	220	Egedesminde		Greenland		6 68-42
BGFH	04	260	Frederikshaab		Greenland		6 62-00
BGGD	04	261	Groenedal		Greenland		6 61-14
BGGH	04	250	Godthaab / Nu		Greenland		6 64-10
BGHB	04	230	Holsteinsborg		Greenland		6 66-55
BGJH	04	272	Julianehaab		Greenland		6 60-43
BGJN	04	221	Jacobshavn Luf		Greenland		6 69-14
BGKK	04	361	Kulusuk Luftha		Greenland		6 65-35
BGKT	04	340	Qaanaaq		Greenland		6 70-25



TABLE TOOLS

FILE HOME CREATE EXTERNAL DATA DATABASE TOOLS FIELDS TABLE

View Paste Copy Format Painter Filter Filter Sort Refresh All Delete Find Find

Ascending

Records Find Text Formatting

Calibri 11

Tim Preuss

The presentation selects an Ascending sort. The data is sorted in alphabetical order as shown.

Block Num	Station Num	Place Name	State	Country Name	WMO Region	Station ID
---	---	MCMWTC BRID	CA			38-21
---	---	South Timbalie	United States	4		090-3
40	904	Faizabad		Afghanistan		2 37-07
40	938	Herat		Afghanistan		2 34-13
40	954	Jalalabad		Afghanistan		2 34-26
40	932	Jabul-Saraj		Afghanistan		2 35-08
40	911	Mazar-I-Sharif		Afghanistan		2 36-42
40	957	Shindand		Afghanistan		2 33-24
40	908	Shebirghan		Afghanistan		2 36-40
40	920	Zebak		Afghanistan		2 36-30
40	986	Zaranj		Afghanistan		2 31-00
40	948	Kabul Airport		Afghanistan		2 34-38
40	974	Farah		Afghanistan		2 32-22
13	615	Tirana		Albania		6 41-20
60	355	Skikda		Algeria		1 36-56
60	475	Tebessa		Algeria		1 35-29
60	468	Batna		Algeria		1 35-33
--	---	Tilrempt/Hassi		Algeria		1 32-55
60	535	Djelfa		Algeria		1 34-41
60	656	Tindouf		Algeria		1 27-40
60	419	Constantine		Algeria		1 36-17
60	402	Bejaia		Algeria		1 36-43
60	511	Tiaret		Algeria		1 35-15